





# **USOSweb** – registrations

ver. 1.0

Registrations for classes takes place at web.usos.pwr.edu.pl (USOSWeb). The USOSweb service is integrated with the main database of the USOS. Data from the USOS system are visible in the USOSweb (and vice versa) after data synchronization, which takes place several times a day.

Planned registrations are visible in the NEWS menu in the REGISTRATION CALENDAR tabs.

DOCUMENTS → strona główna	last data migration: 21 minutes ago	last modification of this document: 4 minutes ago			
→ dokumenty do pobrania	Witaj w systemie USOSweb Politechniki Wrocławskiej				
REGISTRATION CALENDAR Na tym serwerze logować się mogą wyłącznie pracownicy i studenci Politechniki Wrocławskiej.					
TOKEN REGISTRATIONS	liuses tasknismal				



Access to registration is limited by the adding a person to a specific registration. This operation is performed by the university administration. Therefore, before starting date, it is recommended to check that you have access to the correct registration. This is especially important for registration, where "first come, first served" counts.

In the **NEWS** -> **REGISTRATION CALENDAR** tab, after selecting the unit organizing the registration, the registration details will be displayed. The  $\sqrt{}$  icon means that when registration starts, you will be able to sign up for the offered activities. It may happen you are not entitled to the registration. In this case it must be reported to the unit that organizes the registration to activate the access. After adding a student to registration on the USOSadm side, data synchronization is necessary.

If you are entitled to participate in registration, after logging in to the USOSweb website, go to the STUDENT menu tab and select the Registration module (Fig. 2).







Wr	oclaw University of Techn	ology	
■ NEWS DIRECTORY MY  INDEX  REGISTRATIONS      → calendar      → cart      → for courses      → direct for groups	USOSWEB STUDENT'S SECTION STAFF SECTION Registrations Register for courses or examinations, see the current state of your registration cart.	COMMON SECTION         ADMIN           Image: Section of the section	4 <sup>+</sup> Final grades Current final grades for courses you completed.



Select Registrations for courses (Fig. 5) and go to the Registration Calendar page (Fig. 3).



Figure 3



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# **Registration calendar**

These list includes all registrations related to you. If you think that some registrations are missing, contact your dean's office - maybe you didn't get proper access rights as a result of some mistake?
 Full list of <u>all</u> registrations is available in the News section →

## Registrations for exams



### Token registrations

Go to registration  $\rightarrow$ 

# PHD registration for elective courses [SD1-SD1KW-2022/23Z]

sho					
PHD					
	will start in <b>~14 hours</b> 2022-09-19 09:00 - 2022-09-23 15:00	Direct registration for groups - FCFS mode [description]	Registration for elective courses 2022/23 Z	▲ @ Ø ✓	$\rightarrow$ Go to registration
	will start in <b>14 days</b> 2022-10-03 09:00 - 2022-10-07 15:00	Direct registration for groups - FCFS mode [description]	Enrolment for elective courses 2022/23 Z	▲ 🖉 🖉 🗸	

PHD registration for the research skills 2022/23 Z [SD1-SD2WB-2022/23Z]

Figure 4

In this section you will see all registrations that you have access to and you can take part in several of them. Please read the description of the registration carefully, it will inform you about details.

# PHD registration for elective courses [SD1-SD1KW-2022/23Z]

sho	show courses related to this registration $\rightarrow$							
PHD	PHD student should complete a total of 60 hours of elective courses.							
	will start in <b>~14 hours</b> 2022-09-19 09:00 - 2022-09-23 15:00	Direct registration for groups - FCFS mode [description]	Registration for elective courses 2022/23 Z	▲ @ Ø ✓	$\rightarrow$ Go to registration			
	will start in <b>14 days</b> 2022-10-03 09:00 - 2022-10-07 15:00	Direct registration for groups - FCFS mode [description]	Enrolment for elective courses 2022/23 Z	▲ @ ⊘ ✓				









If You select Show courser related to this registration, a screen with a list of items to choose from will

open.





By clicking on the **Course page** link, we go to the page with full information about the subject, such as: the teacher, the forms of classes, and most of all the timetable for a given subject, thanks to which you will be able to plan your timetable so that classes they did not collide with each other (Fig. 7).



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# Advanced analtical methods with use of mass spectrometry and NMR spectroscopy



 $\leftarrow$  go back to course search results

General data					
Course ID:	W03NCH-SD0058W				
Erasmus code / ISCED:	(unknown) / (unknown)				
Course title:	Advanced analtical methods with use of mass spectrometry and NMR spectroscopy				
Name in Polish:	Advanced analtical methods with use of mass spectrometry and NMR spectroscopy				
Organizational unit:	Faculty of Chemistry				
Course groups:					
ECTS credit allocation (and other scores):	0.00 🛈				
Language:	English				

Classes in period "Winter semester 2022/23" (future)							
Time span:	2022-10-01 - 2023-02-02	[]					
Type of class:	Lecture, 30 hours more information $\rightarrow$	Choosen plan division:					
Coordinators:	(unknown)	<ul> <li>O this week</li> <li>O course term</li> </ul>					
Group instructors:	Piotr Młynarz	MO TU WE TH FR					
Students list:	(inaccessible to you)	8 9 10					
Examination:	Course - Exam Lecture - Assessment	P see course schedule					

Course descriptions are protected by copyright. Copyright by Wroclaw University of Technology.

#### Figure 7

## On the **Registration Calendar** page (Fig. 8), we also have information about:

- term (time to the start of the registration round, and during the registration round, the time to its end),
- registration mode (e.g. the icon <sup>1</sup> means that it is a direct registration for a subject and a class group, with the variant "first come, first served"),
- number of turns (registration may or may not be divided into rounds, the description of the registration shows the rules for participation in individual rounds),
- additional registration attributes, e.g .:



- means that it is a dedicated registration, i.e. that some or all class groups are 0 intended for students of specific programs/stages or a specific gender,
- ${\overset{@}{\approx}}$  means that registered students can exchange places during this round, 0
- 5 informs us that we are to register for 5 subjects in this registration, 0
- means that the student, when registering for the course, must declare the program 0 to which he / she wants to connect it,
- means that the student has access / rights to participate in this registration. 0



Figure 8

By clicking the Go to registration link (Fig. 8), we go to the registration window, where we can see all the registration-related items (Fig. 9).





#### Direct registration for class-groups PHD registration for elective courses [SD1-SD1KW-2022/23Z]

 $\leftarrow$  go back to the registration calendar

C refresh

Round will be open <b>in 13 hours 42 min</b> 2022-09-19 09:00:00 - 2022-09-23 15:00:00						
Showing first 30 table entries show more   show all						
Course	Term	Classes	Actions			
Advanced analtical methods with use of mass spectrometry and NMR spectroscopy [W03NCH-SD0058W]	2022/23- Z	Lecture (1 group)	↓. ≣ i			
Advanced chemical analysis and imaging methods in scientific research [W03INC-SD0108W]	2022/23- Z	Lecture (1 group)	Ų			
Advanced materials in biophotonics [W03NCH-SD0059W]	2022/23- Z	Lecture (1 group)	↓. ≣ i			
Advanced methods in the theory of acoustical waves and fields [W12AEE-SD0004W]	2022/23- Z	Lecture (1 group)	V. ≣ i			
Advanced multifunctional amorphous and crystalline metallic materials - manufacturing and investigations [W10IME-SD0128W]	2022/23- Z	Lecture (1 group)	Ų. į≣ i			
Advanced Organic Chemistry [W03NCH-SD0060W]	2022/23- Z	Lecture (1 group)	ŀ			

#### Figure 9

To register, next to the item in the **Actions column**, click the green basket icon (Fig. 10). This redirect to the page of a specific subject, where, if the subject classes have more than one group, the group selection will appear. Select a class group and then click the **Register button** (Fig. 10).







#### Analiza matematyczna 1 (2022/23-Z) [W13MST-SI1693G] Rejestracja na przedmioty z pierwszego semestru na kierunku matematyka stosowana [W13-1I-MST-22/23Z] ← wróć do listy przedmiotów С odśwież 🔲 pokaż miejsce odbywania zajęć Zmień ustawienia Jeśli chcesz zmienić te ustawienia na stałe, edytuj swoje preferencje w menu Mój USOSweb. Rejestruj Limit Próśb Limit dolny Grupa Zapisanych Prowadzący Opis grupy Termin Dedykacje 0 górny 0 Wykład Przedmiot I sem, na xxx1034 Wtorek 1 0 70 0 kierunku matematyka ۲ yyy1034 11:00-12:30 stosowana Ćwiczenia Przedmiot I sem. na xxx1034 Wtorek 1 0 35 0 kierunku matematyka ۲ ууу1034 11:00-12:30 stosowana Przedmiot I sem. na xxx1034 Wtorek 2 0 35 0 kierunku matematyka О yyy1034 11:00-12:30 stosowana Rejestruj 2

Figure 10

Registration for the course will be confirmed with the message shown in Fig. 11 and clicking the refresh button will update the information about the number of enrolled students.



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#### Analiza matematyczna 1 (2022/23-Z) [W13MST-SI1693G] Rejestracja na przedmioty z pierwszego semestru na kierunku matematyka stosowana [W13-1I-MST-22/23Z] Pomyślnie zarejestrowano na przedmiot. Zostało dodane podpięcie pod program matematyka stosowana, pierwszego stopnia, stacjonarne. Odśwież stronę ← wróć do listy przedmiotów odśwież С Zmień ustawienia 🕅 pokaż miejsce odbywania zajęć Jeśli chcesz zmienić te ustawienia na stałe, edytuj swoje preferencje w menu Mój USOSweb. Rejestruj Limit Limit Próśb dolny Zapisanych Dedykacje Grupa Prowadzący Opis grupy Termin 0 górny ( Wykład Przedmiot I sem. na xxx1034 Wtorek 0 ۲ 1 70 kierunku matematyka 1 ууу1034 11:00-12:30 stosowana Ćwiczenia Przedmiot I sem, na xxx1034 Wtorek 35 0 kierunku matematyka 0 1 1 yyy1034 11:00-12:30 stosowana Przedmiot I sem. na xxx1034 Wtorek 2 0 35 0 kierunku matematyka ۲ yyy1034 11:00-12:30 stosowana Rejestruj

#### Figure 11

Registration for the course will be impossible when the limit of places is exhausted. Information about the current filling level of all groups is shown in the bar  $\blacksquare$  in the Actions column. Hovering the mouse over the bar displays information about the number of registered people and the limit of places. Deregister is possible with the click on the red basket icon  $\checkmark$  next to the wrongly selected item. Clicking on the icon  $\blacksquare$  will take us to a page with detailed information about the number of registered people and the limit of places and the limit of places in each class group.







#### Rejestracia bezpośrednia do grup Rejestracja na przedmioty z pierwszego semestru na kierunku matematyka stosowana [W13-1I-MST-22/23Z] С odśwież Do końca tury pozostało ok. 1 dzień i 22 godz. 2022-09-02 10:00:00 - 2022-09-06 15:00:00 Wyświetlane są elementy 1..5 (spośród 5) Przedmiot 🔺 Cykl dyd. Zajęcia Akcje Ćwiczenia (3 grupy) .... Algebra liniowa i geometria an [W13MST-SI1695G] 2022/23-Z Wykład (1 grupa) Ŋ Ćwiczenia (2 grupy) 📖 Analiza matematyczna 1 [W13MST-SI1693G] 2022/23-Z Wykład (1 grupa) .... i i Ŋ Twoja grupa: 1 Ćwicz 2022/23-Z Elementy logiki i teorii mnogo [W13MST-SI1694G] Wykła Termin: Piątek 08:00-09:30 I Prowadzący: xxx1034 yyy1034 Ø Przegląd wybranych osiągnięć technicznych [W13MST-2022/23-Z Seminarium (5 grup) SI1703S] I i 0 Wykład (1 grupa) Wstęp do inf. i program. [W13MST-SI1341G] 2022/23-Z Zajęcia laboratoryjne (2 grupy) .... I i

### Figure 12

If registration allows an exchange during the turn, registered students can exchange places. To do this, click on the icon  $\longrightarrow$ , then select the group or groups that we are interested and confirm (Fig. 13). When another student also requests an exchange or unsubscribes from the subject, the system will replace the group. Your application will be active until the end of this round of registration.







Przeg Rejestr ← w	Przegląd wybranych osiągnięć technicznych (2022/23-Z) [W13MST-SI1703S] Rejestracja na przedmioty z pierwszego semestru na kierunku matematyka stosowana [W13-1I-MST-22/23Z]								
G	$oldsymbol{C}$ odśwież								
D bo	każ miejsce od	dbywania :	zajęć					Zmień ustawi	enia
Jeśli o	chcesz zmienió	te ustawi	ienia na st	ałe, edytu	ij swoje preferen	icje w menu Mój USOSwo	eb.		
					Zgłoś chęć wymia	iny			
Grupa	Zapisanych	Limit dolny (j	Limit górny	Próśb (j)	Prowadzący	Opis grupy	Termin	Dedykacje	
					Seminarium				
1	1 👔		1	0	xxx1034 yyy1034	Przedmiot I sem. na kierunku matematyka stosowana	Piątek 08:00-09:30		TWOJA GRUPA
2	1 👔		1	0	xxx1034 yyy1034	Przedmiot I sem. na kierunku matematyka stosowana	Piątek 09:30-11:00		
3	1 👔		1	0	xxx1034 yyy1034	Przedmiot I sem. na kierunku matematyka stosowana	Piątek 11:00-12:30		
4	0		1	0	xxx1034 yyy1034	Przedmiot I sem. na kierunku matematyka stosowana	Piątek 12:30-14:00		
5	0		1	0	xxx1034 yyy1034	Przedmiot I sem. na kierunku matematyka stosowana	Piątek 14:00-15:30		
	Zgłoś chęć wymiany								

Figure 13