Zał. nr 5 do ZW 25/2019

|  |
| --- |
| FACULTY OF COMPUTER SCIENCE AND MANAGEMENT  **SUBJECT CARD**  **Name of subject in Polish: Zarządzanie zmianą**  **Name of subject in English: Change management**  **Main field of study (if applicable): Management**  **Specialization (if applicable): Business Management**  **Profile: academic**  **Level and form of studies: 1st/ full-time studies**  **Kind of subject: optional**  **Subject code ZMZ3144**  **Group of courses NO** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Lecture | Classes | Laboratory | Project | Seminar |
| Number of hours of organized classes in University (ZZU) |  |  |  | **30** |  |
| Number of hours of total student workload (CNPS) |  |  |  | **90** |  |
| Form of crediting |  |  |  | **Crediting with grade** |  |
| For group of courses mark final course with (X) |  |  |  |  |  |
| Number of ECTS points |  |  |  | **3** |  |
| including number of ECTS points for practical (P) classes |  |  |  | **3** |  |
| including number of ECTS points for direct teacher-student contact (BK) classes |  |  |  | **1,0** |  |

|  |
| --- |
| **PREREQUISITES RELATING TO KNOWLEDGE, SKILLS AND OTHER COMPETENCES**  - knowledge of the basics of project management |

\

|  |
| --- |
| **SUBJECT OBJECTIVES**  C1 Familiarizing Students with selected methods and techniques of change management  C2 Acquiring (by Students) the ability to use the discussed methods and techniques of change management in practice |

|  |
| --- |
| **SUBJECT LEARNING OUTCOMES**  relating to knowledge:  PEU\_W01 Has the knowledge to assist real project managers in selected tasks related to change management  PEU\_W02 Understands the problems related to change management and has the knowledge to propose solutions in real projects  relating to skills:  PEU\_U01 Can apply selected methods and techniques of change management in real projects  PEU\_U02 Is able to analyze real cases of projects in terms of identifying problems and possibilities of solving them  relating to social competences:  PEU\_K01 Is able to work in a team that analyzes real projects  PEU\_K02 Is able to present the results of the team's work and own change management proposals on the forum |

|  |
| --- |
| **PROGRAM CONTENT** |

|  |  |  |
| --- | --- | --- |
| **Project** | | **Number of hours** |
| Proj 1 | Introduction, presentation of the scope of the course, its purpose and rules of work | 2 |
| Proj 2 | Project team and project manager competencies | 2 |
| Proj 3 | Change management - basic issues, discussion of selected methods and techniques of change management | 2 |
| Proj 4 | Resistance management - workshops part 1 | 2 |
| Proj 5 | Resistance management - workshops part 2 | 2 |
| Proj 6 | Resistance management - workshops part 3 | 2 |
| Proj 7 | Selection and justification of the change to be introduced | 2 |
| Proj 8 | Change implementation project stakeholders - communication management | 2 |
| Proj 9 | Scheduling the change implementation project | 2 |
| Proj 10 | Creation of budget in the change implementation project | 2 |
| Proj 11 | Risk analysis in the change implementation project | 2 |
| Proj 12 | Ways of consolidating the change | 2 |
| Proj 13 | Development of overall project plan for implementing the change | 2 |
| Proj 14 | Presentation of project issues | 2 |
| Proj 15 | Presentation of project issues | 2 |
|  | Total hours | **30** |

|  |
| --- |
| **TEACHING TOOLS USED** |
| N1. Analysis of case studies  N2. Development of proposed solutions for case studies by students  N3. Presentation of the results  N4. Discussion |

**EVALUATION OF SUBJECT LEARNING OUTCOMES ACHIEVEMENT**

|  |  |  |
| --- | --- | --- |
| **Evaluation** (F – forming (during semester), P – concluding (at semester end) | Learning outcomes number | Way of evaluating learning outcomes achievement |
| F1 | PEU\_W01, PEU\_W02  PEU\_U01, PEU\_U02 | Assessment of solutions presented by groups |
| F2 | PEU\_K01, PEU\_K02 | Assessment of how the group presents the solution |
| P = F1 + F2 | | |

|  |
| --- |
| **PRIMARY AND SECONDARY LITERATURE** |
| **PRIMARY LITERATURE:**   1. Kotter J. P., Leading Change: An Action Plan from The World's Foremost Expert on Business Leadership, Harvard Business Review Press, USA 2012. 2. Darnall R., Najwspanialszy projekt świata. Zespół projektowy na drodze do jakości, Difin, Warszawa 2002. 3. Roth G., Kurtyka M., Zarządzanie zmianą. Od strategii do działania, CeDeWu, Warszawa 2019.   **SECONDARY LITERATURE:**  [1] Gray C. F., Larson E. W., Desai G. V., Project Management, MCGraw Hill, USA 2013.  [2] Puczyński P., Zarządzanie zmianą, czyli jak przeżyć nieustającą przeprowadzkę, Helion, Gliwice 2018. |
| **SUBJECT SUPERVISOR (NAME AND SURNAME, E-MAIL ADDRESS)** |
| EWA MARCHWICKA, EWA.MARCHWICKA@PWR.EDU.PL |