Dear Students,

congratulations on your successful admission to study at Faculty of Management!

We would like to kindly inform you that you will be assigned with a student ID number (for graduates of WUST, the number remains the same), which will be your main identification number during your studies. You can find it in the IRK system in the Personal forms in the Education tab (https://irk.usos.pwr.edu.pl/pl/profile/dataset/education/) in the field Student number. The number is in the form of six digits.

If you already know your student ID number, please follow the steps below:

1. Activate your student email box. The email address is in the form: ID\_number@student.pwr.edu.pl.

Detailed information on how to activate the student mailbox can be found at https://di.pwr.edu.pl/uslugi/poczta/pierwsze-logowanie. In case of any problem, send the e-mail to pomoc+poczta@pwr.edu.pl.

2. In order to log in to the information systems, it’s necessary to get unique login for the active directory account (AD) to the information systems and set an individual password for access. Having an active student mailbox, you can proceed to activate your individual account AD. Instructions can be found at <https://di.pwr.edu.pl/uslugi/uslugi-katalogowe>. In case of any problem, please send the e-mail to pomoc+ad@pwr.edu.pl.

3. Login and password to AD account allows to log into the USOS system at <https://web.usos.pwr.edu.pl>.

In the system, from August 7 to 11, 2023 it will be possible to submit an application for a place in a student house (dormitory).

4. After logging in at <https://web.usos.pwr.edu.pl> you must accept the oath, statements related to Regulations of Studies at Wroclaw University of Technology and the rules and procedure for paying fees.

5. The schedule of enrollments for courses in USOS system is available on [Registrations, enrollments / Faculty of Management (pwr.edu.pl)](https://wz.pwr.edu.pl/en/students/enrollments)

6. All candidates admitted to the Wroclaw University of Technology, should apply for an ID card by paying the fee for the Electronic Student ID card in the amount of PLN 22 to the individual student account available in the USOS system.

Additionally master degree students should fill in the application for issuing the student ID in USOS system.

First degree graduates of Wrocław University of Technology who take up second degree studies in the semester following the semester of completion of their first degree studies, or students studying simultaneously on first and second degree studies (in different fields of study) may use their existing ELS - do not pay the fee for the Electronic Student Card - they retain the right to use the ELS card from the first degree studies at Wrocław University of Technology. You should submit to the dean's office a completed student statement regarding the place where you received the ELS.

7. All information on social matters for students can be found at: https://prs.pwr.edu.pl/.

8. Other information regarding available IT services and studying will be provided on an ongoing basis through the USOS system and student e-mail.

9. Health and safety training is obligatory for each student and takes place on-line. A person who was previously the student of Wrocław University of Technology and had already passed the training during last 5 years is excepted from training.

The health and safety training is available on [**Occupational Health And Safety (OHS) Training Course**](https://ohs-training.pwr.edu.pl/) ([**https://szkoleniebhp.pwr.edu.pl/**](https://szkoleniebhp.pwr.edu.pl/)) and will take place from **25.10.2023 to 29.11.2023.**

You are also welcome to visit the Faculty website **https://wz.pwr.edu.pl/**

Good luck!