

**FACULTY OF COMPUTER SCIENCE AD MANAGEMENT****SUBJECT CARD****Name in Polish Nauka o organizacji****Name in English Organizational Science****Main field of study (if applicable): Management****Specialization (if applicable): Organizational Management (OM)****Level and form of studies: 1<sup>st</sup> level, full-time****Kind of subject: obligatory****Subject code ZMZ1243****Group of courses NO**

	Lecture	Classes	Laboratory	Project	Seminar
Number of hours of organized classes in University (ZZU)	<b>30</b>	<b>15</b>	-	-	-
Number of hours of total student workload (CNPS)	<b>60</b>	<b>30</b>	-	-	-
Form of crediting	<b>credit with a grade</b>	<b>credit with a grade</b>	-	-	-
For group of courses mark (X) final course	-	-	-	-	-
Number of ECTS points	<b>2</b>	<b>1</b>	-	-	-
including number of ECTS points for practical (P) classes	-	<b>1</b>	-	-	-
including number of ECTS points for direct teacher-student contact (BK) classes	<b>1</b>	<b>0,5</b>	-	-	-

\*delete as applicable

**SUBJECT OBJECTIVES**

To ensure fundamental knowledge (including application aspects) about:

C1. types of organizations and their organizational and legal forms

C2. the impact of the environment on organizational operations (including global environment issues)

C3. organizational development dynamics and characteristics of the organization in various development phases

C4. organization as a system of functions, processes and operations within the organization

C5. inter-organizational relationships (incl. corporate social responsibility issues)

To ensure fundamental skills to:

C6. identify and evaluate organizational and legal forms for selected organization

C7. analyze and evaluate the organization as a system of functions, processes and operations

C8. analyze and evaluate the organization in its different life cycle stages

**SUBJECT EDUCATIONAL EFFECTS****relating to knowledge:**

PEK\_W01 – has a basic knowledge about types of organizations and their organizational and legal forms

PEK\_W02 – explains and illustrates the impact of the environment on the operations of the organization including global environment issues

PEK\_W03 – has a basic knowledge about of forming and functioning of the organization, understands organizational development stages

PEK\_W04 – explains and illustrates the organization as a system of functions, processes and operations

PEK\_W05 – has basic knowledge about inter-organizational relationships

**relating to skills:**

PEK\_U01 – analyzes and evaluates (at a basic level) the organizational and legal forms of organizations

PEK\_U02 – analyzes and evaluates (at a basic level) the organization as a system of functions, processes and projects

PEK\_U03 – analyzes and evaluates (at a basic level) organizational designs and work positions

PEK\_U04 – analyzes and evaluates (at a basic level) organizations in different life cycle stages

**relating to social competences:**

PEK\_K01 - is aware of the need to develop knowledge and skills in the science of organization and management

PEK\_K02 - is aware that manager's job is to continuously identify, analyze and resolve issues in organizations

PEK\_K03 - is prepared to express and defend his/her views, and to persuade others to his/her views

PEK\_K04 – is aware that managers have to comply with appropriate – professional and ethical standards

PROGRAMME CONTENT		
Form of classes - lecture		Number of hours
Lec1	Introduction to organizational science	2
Lec2	Ownership status. Organizational and legal forms of enterprises. Corporate governance	2
Lec3	Managing the environment	2
Lec4	Entrepreneurship, manager, organization – the essence and relations	2
Lec5	Organization as a system of functions, processes and operations	2
Lec6-7	Designing organizational structure	4
Lec8	Resources, property, potential and capital of organization – tasks and principles of functioning, relationships and developing tendencies.	2
Lec9	Communication, information and management	2
Lec10-11	Organizational transformations: birth, growth, decline, and death	4
Lec12	Managing organizational change	2
Lec13	Managing conflict, power, and politics	2
Lec14	Inter-organizational cooperation	2
Lec15	Corporate Social Responsibility	2
	Total hours	30
Form of classes - class		Number of hours
C11	Introduction to organizational science classes	1
C12	Organizational and legal forms of enterprises	2
C13	Cross-cultural management issues	2
C14	Organization as a system of functions, processes and operations.	2
C15	Analysis and evaluation of organizational structure	2
C16	Analysis of work position (obligations, authority and responsibility)	2
C17	Managing organizational growth and decline	2
C18	Corporate Social Responsibility	2

Total hours	15
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### TEACHING TOOLS USED

- N1. Traditional lecture with multimedia presentations  
 N2. Questions to students during lecture  
 N3. Case studies presented during lecture  
 N4. Discussion of selected issues  
 N5. Case studies solving (independently by student or jointly with other students)  
 N6. Self-study: classes preparation and final assessment preparation  
 N7. Presentations prepared by students

### EVALUATION OF SUBJECT EDUCATIONAL EFFECTS ACHIEVEMENT

Evaluation (F – forming (during semester), C – concluding (at semester end))	Educational effect number	Way of evaluating educational effect achievement
F1	PEK_U01-4	Quizzes (during classes)
F2	PEK_U01-4, PEK_K01-4	Scoring students' involvement and presentations (during classes)
C1	Final mark consists of F1(60%) and F2 (40%)	
F3 = C2	PEK_W01-5	Exam

### PRIMARY AND SECONDARY LITERATURE

#### **PRIMARY LITERATURE:**

- [1] Robbins S.P., DeCenzo D.: Fundamentals of management: essential concepts and applications, Pearson/Prentice Hall, 2008.  
 [2] Robbins S.P., Barnwell N.: Organization Theory, Person, 2006.

#### **SECONDARY LITERATURE:**

- [1] Easterby-Smith M., Thorpe R., Jackson P.R.: Management research, SAGE Publications, Los Angeles 2008.  
 [2] Griffin R.W.: Management, Houghton Mifflin Company, New York 2008.  
 [3] Jones G.R., George J.M., Essentials of contemporary management, McGraw-Hill Irwin, Boston 2007 (2006).  
 [4] Koźmiński A.K.: Management in transition, Difin, Warsaw 2008.  
 [5] McKee A.: Management: a focus on leaders, Pearson, Boston 2012.  
 [6] Messick D.M., Kramer R.M.: The psychology of leadership: new perspectives and research, Lawrence Erlbaum Associates, London 2005.  
 [7] Robbins S.P., Coulter M.: Management, Pearson/Prentice Hall, 2009.

#### **SUBJECT SUPERVISOR (NAME AND SURNAME, E-MAIL ADDRESS)**

Anna Zgrzywa-Ziemak, anna.zgrzywa-ziemak@pwr.wroc.pl

**MATRIX OF CORRELATION BETWEEN EDUCATIONAL EFFECTS FOR SUBJECT**  
**Organizational Science**  
**AND EDUCATIONAL EFFECTS FOR MAIN FIELD OF STUDY Management**  
**AND SPECIALIZATION Organizational Management (OM)**

Subject educational effect	Correlation between subject educational effect and educational effects defined for main field of study and specialization (if applicable)**	Subject objectives***	Programme content***	Teaching tool number***
PEK_W01	K1_ZARZ_W05	C-1	Lec1-2	N1-3, N6
PEK_W02	K1_ZARZ_W06	C-2	Lec3, C13	N1-3, N6
PEK_W03	K1_ZARZ_W07-8, K1_ZARZ_W10, K1_ZARZ_W12-13, K1_ZARZ_W15, K1_ZARZ_W21	C-3	Lec1-15	N1-3, N6
PEK_W04	K1_ZARZ_W08-9	C-4	Lec5-7	N1-3, N6
PEK_W05	K1_ZARZ_U11	C-5	Lec14-15, C18	N3-4, N6
PEK_U01	K1_ZARZ_U01, K1_ZARZ_U04-5, K1_ZARZ_U07-8, K1_ZARZ_U14-18	C-6	C11-2	N3-7
PEK_U02	K1_ZARZ_U02, K1_ZARZ_U04-5, K1_ZARZ_U07-8, K1_ZARZ_U14-18	C-7	C14	N3-7
PEK_U03	K1_ZARZ_U02, K1_ZARZ_U04-5, K1_ZARZ_U07-8, K1_ZARZ_U14-18	C-7	C15-6	N3-7
PEK_U04	K1_ZARZ_U03, K1_ZARZ_U04-5, K1_ZARZ_U07-8, K1_ZARZ_U14-18	C-8	C17	N3-7
PEK_K01	K1_ZARZ_K01	C1-8	Lec1-15, C11-8	N-4
PEK_K02	K1_ZARZ_K04, K1_ZARZ_K03, K1_ZARZ_K05	C1-8	Lec1-15, C11-8	N-4
PEK_K03	K1_ZARZ_K06, K1_ZARZ_K02	C6-8	C11-8	N7, N4
PEK_K04	K1_ZARZ_K06, K1_ZARZ_K03	C1-8	Lec1-15, C11-8	N-4

\*\* - enter symbols for main-field-of-study/specialization educational effects

\*\*\* - from table above