



## Schedule of activities in the summer semester of the academic year 2025/2026

The summer semester starts on 2 March 2026 and runs until 30 September 2026.

Organized classes start on 2 March 2026 with an odd week and run for 15 weeks until 25 June 2026.

- 30 April 2026 – day off
- 1 May 2026 – May 1st holiday
- 21 May 2026 – day off (Juwenalia)
- 4 June 2026 – Corpus Christi, day off
- 5 June 2026 – day off

The Easter holidays last from 2 April 2026 to 7 April 2026.

The examination session lasts 13 working days and runs from 26 June 2025 to 14 July 2025, plus three Saturdays (27 June, 4 July, 11 July 2026).

The inter-semester break lasts from 15 July 2026 to 30 September 2026.

### Changes

During the first week of classes, i.e. from 2 March 2026 to 6 March 2026, teaching takes place in a mixed cycle. The first hour in a teaching block follows the timetable of the odd week and the second hour follows the timetable of the even week.

- 30 March 2026 (odd Monday) classes as on an odd Friday
- 1 April 2026 (odd Wednesday) classes as on an odd Thursday
- 8 April 2026 (even Wednesday) classes as on an odd Wednesday
- 14 April 2026 (odd Tuesday) classes as on an even Tuesday
- 29 April 2026 (odd Wednesday) classes as on an odd Friday
- 19 May 2026 (even Tuesday) classes as on an even Thursday

### Changes

During the first week of classes, i.e. from 2 October 2024 to 8 October 2025, teaching takes place in a mixed cycle. The first hour in a teaching block follows the timetable of the odd week and the second hour follows the timetable of the even week.

### IMPORTANT!

All students are obliged to use the USOS system.

**Payments** related to studies are made to individual accounts indicated in USOS system.

Application instructions are available at <https://web.usos.pwr.edu.pl> under the “News” tab “downloadable documents” (for example: [Attachment for recognition of subject as part of the academic achievements](#)).

Other applications are available on: <https://wz.pwr.edu.pl/studenci/dokumenty-do-pobrania>

The signed paper version of the application form should be submitted to the Dean’s Office of the Faculty of Management  
**Łukasiewiczza 5 (building B4 rooms 1a8 - 1a9)**  
**50-370 Wrocław**

or to the correspondence box located on the mezzanine in front of the Dean’s Office, room 1.a.8, by the deadline indicated in the table below:

**\* the date of application submission to the Dean’s Office is decisive**

within 14 days from the date of charging the course fee	Paying fees for repeated courses Submitting applications for payment in installments, maximum 4, when submitting an application, the 1st installment must be paid
social matters	All social matters (social scholarships, scholarships for disabled students, allowances, dormitories) and academic scholarships of the Rector are handled by the Department of Material Assistance for Students and Doctoral Students - in r. 1.04, building C-13, phone no. 71-320-44-95 <a href="http://prs.pwr.edu.pl">http://prs.pwr.edu.pl</a>
by 27.02.2026	Submitting applications for recognition of achievements.
by 01.03.2026	Submission of collective applications to start repeat courses. Each application should be

	<p>accompanied by:</p> <ul style="list-style-type: none"> <li>- a list of names of students</li> <li>- a consent of the teacher</li> <li>- a consent of the Dean's proxy: for Management - Rafał Miśko, PhD for Business Engineering - Wiesław Dobrowolski, PhD Eng.</li> <li>- an agreed date</li> <li>- room reservation (phone no. 71-320-42-77 in room 1a16B building B-4)</li> </ul>
by 04.03.2026	The deadline for submitting a printed application for dean's leave - in accordance with the Study Regulations §27, item 7. Students who apply for dean's leave with the implementation of courses must already be enrolled in these courses.
by 04.03.2026	Deadline for submitting a printed application for registering to the course without attending it (St. Reg. §16, item 14) Application form should be submitted to the Dean's office. Applying for semester repetition (St.Reg.§28, item 2). Application should be submitted to the Dean's Office.
by 13.03.2026	Specifying the topic of the diploma thesis - July 2026 diploma exam – it is possible <b>in the initial period of its writing</b> (§ 35 item 9 of the Study Regulations). In agreement with the student the thesis supervisor specifies the topic and forwards it to the Dean's proxy.
by 27.03.2026	Providing the details by the examiner regarding the form and mode of the examination (St.Reg.§ 18 item 3) Acc. to St.Reg.§ 11 item 18 the dean sets the examination session schedule.
by 27.03.2026	Publication of the components of the diploma examination approved by the Dean – St. Reg. § 37 item 1
14.04.2026	Conducting in USOS system the survey of the elective courses for the next semester
by 10.04.2026	Announcement by the Dean of the examination session schedule for summer semester 2025/2026
by 15.05 1st level studies – Business Engineering (diploma exam January 2027) 2nd level studies – Management (diploma exam July 2027)	The student reviews the thesis topic proposals listed in the APD system catalog and contacts the selected supervisor to clarify the topic. The supervisor edits/enters a new topic in the APD system, assigns the student who will work on the proposed topic, and creates a request in the APD for the Program Committee to approve the topic. Detailed activities and deadlines are specified in <u>the diploma process schedule</u> .
by 22.05.2026	Approval by the Program Committee of the Department in the APD system of thesis topics – diploma exam January 2027 and July 2027.
by 3.06.2026	<b>Resumption for the purpose of defending a thesis</b> in the July 2026 examination session – for persons who have completed their studies but have not taken the diploma examination.
by 22.06.2026	The student enters their thesis into the APD system and sends it to their supervisor for approval. Once approved by the supervisor, the thesis is submitted for verification in the anti-plagiarism system. In accordance with the Study Regulations §33 p.1 section 3: <i>“Failure to submit the thesis on time, in accordance with the procedure described in §35 sections 11 and 12, constitutes grounds for removal from the list of students.”</i> <b>Before entering the thesis into the APD system, it should be consulted with the supervisor.</b>
do 25.06.2026	Student submits to the Dean's Office -bud. B4 room 1a8-1a9 <b>Archival diploma thesis</b> , which should be submitted as follows (1-5): 1. <a href="#">title page</a> Note: the first part of the table on the title page, i.e. “thesis supervisor” should be left blank. The part of the table “final grade for the diploma thesis” should be left blank - the name of the Chairperson of the diploma examination committee and the grade on the archival copy of the diploma thesis will be entered during the diploma examination. 2. the thesis should be printed on both sides ( <a href="#">according to the editorial guidelines</a> ) 3. <a href="#">statement concerning the compatibility of the printed diploma thesis with the texts provided in the files and that the submitted diploma dissertation is entirely their own work</a> 4. <a href="#">a statement concerning consent to share</a>

	<p>In addition, student must submit:</p> <ul style="list-style-type: none"> <li>- a printed scope of the diploma examination,</li> <li>- a statement of overall grade point average - if not all the grades are obtained, the student must submit a signed document without the average.</li> <li>- <a href="#">a statement concerning consent to share (2<sup>nd</sup> copy</a></li> <li>- <a href="#">statement concerning the compatibility of the printed diploma thesis with the thesis provided in the files and entered to APD system (2<sup>nd</sup> copy)</a></li> </ul> <p>signed general report – conclusions for the diploma thesis submitted for analysis (also a detailed report) signed by the supervisor – <b>delivered to the Dean's Office by the supervisor in accordance with ZW 125/2024</b></p> <ul style="list-style-type: none"> <li>- receipt of a payment for issuing the “diploma set” in amount of 60 PLN – <b>The payment does not apply to students who started the studies after 01.10.2019.</b></li> <li>- application for the issuance of the so-called complete diploma. The application for the issuance of a complete diploma and supplement is available at: <a href="https://web.usos.pwr.edu.pl">https://web.usos.pwr.edu.pl</a> tab - for students / diplomas. The application must be filled in and submitted in the system, then printed, signed and delivered with the remaining documents to the dean's office.</li> <li>- 1 signed copy of the form concerning participation in the examination of the professional fate of WUT graduates - the application is available on the website <a href="https://biurokarier.pwr.edu.pl/zakonczenie-studiow/">https://biurokarier.pwr.edu.pl/zakonczenie-studiow/</a> (the data should be completed, indicate whether you consent to the examination of professional fate or not, print and sign).</li> <li>- Students provide copies of documents about their special achievements (awards, internships, apprenticeships, publications, scientific clubs, etc.)</li> </ul> <p>Note: student’s exchange programmes or scholarships are not an achievement. Copies of the documents certifying those achievements should be attached to the set of the documents. Failure to submit the documents in a paper form makes it impossible to conduct the diploma examination.</p>
from 26.06 to 14.07	<u>Examination session</u>
6-10.07	Diploma exams
by 10.07	The deadline for submitting an application for transfer from another field of study to the Faculty of Management. The application, together with the proposed achievements (the above-mentioned applications require the approval of the Dean of the home faculty), should be submitted to the Dean's Office of the Faculty.
10.07	<b>Students in their final semester who did not defend their thesis as planned in the summer semester of 2025/2026 and did not submit an application for a dean's leave of absence by July 11, 2026, will be removed from the student register.</b>
from 15.07 to 30.09	Semester break.
<b>The date of submission of the application to the Dean's Office determines whether the documents have been submitted on time.</b>	